

Transform Documents Into Intelligent Digital Assets

Pinaca's Document Management Software helps organizations digitize, organize, manage, and secure critical information across its lifecycle. Built for compliance, accuracy, and operational efficiency.

End-to-End Document Lifecycle



Secure. | Compliant. | Intelligent. | Always Accessible.



Intelligent OCR

Convert physical records into accurate, searchable digital documents with high precision OCR.



Metadata Management

Organize and classify information using custom metadata templates and tagging.



Workflow Automation

Automate document verification, approval, notifications and archival with configurable workflows.



Enterprise Search

Find the right information instantly with advanced search, filters and document preview.



Enterprise Security

Role-based access, encryption and data protection



Audit & Compliance

Complete audit trails and activity logs for regulatory compliance



Version Control

Track document versions and maintain history



Reliable & Scalable

Built to scale with your organization's growing information needs

Enterprise Features Designed For Compliance, Control, And Efficiency

A comprehensive document management platform supporting digitization, metadata management, workflow automation, security, governance, and enterprise-wide information access.

CAPABILITY AREA	KEY FEATURES
 OCR & Digitization	<ul style="list-style-type: none"> Unlimited OCR processing, multi-format image conversion, searchable PDF creation, high-volume digitization support
 Metadata Management	<ul style="list-style-type: none"> Custom metadata templates, tagging, classification, indexing, and structured data management
 Search & Retrieval	<ul style="list-style-type: none"> Advanced search, full-text search, filters, document preview, and rapid information retrieval
 Workflow Automation	<ul style="list-style-type: none"> Configurable workflows for upload, verification, approval, escalation, and archival
 Version Control	<ul style="list-style-type: none"> Document history, version tracking, rollback support, and change logs
 Reporting & Dashboards	<ul style="list-style-type: none"> Operational dashboards, activity reports, audit reports, exportable reports in multiple formats
 User Management	<ul style="list-style-type: none"> Multi-role administration, role-based permissions, department-level access control
 Security & Compliance	<ul style="list-style-type: none"> Encryption, audit trails, access controls, data integrity, and regulatory compliance support



Unlimited OCR

Process unlimited documents with high-accuracy OCR for complete digitization.



Role-Based Access

Granular role-based permissions ensure secure access to the right information.



Audit Trails

Complete activity tracking and audit logs for transparency and accountability.



Secure Repository

Centralized, secure storage with enterprise-grade protection for all your documents.

Designed For Secure And Controlled Information Management

Protect sensitive information through enterprise-grade security controls, user access governance, auditability, compliance monitoring, and secure document lifecycle management.



SECURITY CAPABILITY		SUPPORT
	Role-Based Access Control	
	Active Directory Integration	
	LDAP Authentication	
	SSL Communication	
	Audit Trails	
	Activity Logging	
	Version Control	
	Data Encryption	



Role-Based Access

Granular access control ensures users can access only the information they are authorized to view and manage.



Audit Trails

Capture and track all user actions and document activities for complete transparency and accountability.



Data Encryption

Protect documents at rest and in transit with industry-standard encryption protocols.



Compliance Readiness

Built to support regulatory requirements and governance policies across industries and government organizations.

Transform Document Operations Into Actionable Insights

Gain real-time visibility into document workflows, user activities, repository growth, compliance tracking, and operational performance through centralized dashboards and reporting tools.

Operational Insights At A Glance



REPORTING MODULE	VISIBILITY
User Activity Reports	✓
Document Processing Reports	✓
Workflow Monitoring	✓
Audit Reports	✓
Compliance Reports	✓
Export to PDF	✓
Export to Excel	✓



Real-Time Monitoring

Track operational activities across repositories and ensure business continuity.



Workflow Visibility

Monitor every stage of the workflow to ensure timely approvals and accountability.



Audit Reporting

Generate detailed audit reports for transparency, compliance, and regulatory readiness.



Data Insights

Leverage analytics to identify trends, improve efficiency and drive better decisions.



Intelligent Information Management.

Designed for secure, compliant, and scalable document operations.